

DEPARTMENT OF EDUCATION  
VOCATIONAL TECHNICAL SCHOOLS

FOR OFFICIAL USE ONLY  
Union Code:

Grievance Form A

NAME OF GRIEVANT: \_\_\_\_\_  
HOME ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
SCHOOL: \_\_\_\_\_ SCHOOL PHONE: \_\_\_\_\_  
DATE OF ALLEGED VIOLATION OF KNOWLEDGE OF VIOLATION: \_\_\_\_\_  
SPECIFIC CONTRACT PROVISION (S) VIOLATED IF APPROPRIATE (ARTICLE, SECTION): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATEMENT OF GRIEVANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIFIC REMEDY REQUESTED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that all statements made herein are true and accurate to the best of my knowledge.

Signature of Grievant and/or Union Representative \_\_\_\_\_ Date \_\_\_\_\_

Level I (School Principal or Assistant Principal)

Date of Meeting      Signature of Principal      Date of Meeting if Held      Date of Response

Answer Level I (School Principal): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I acknowledge settlement of Grievance      ☐      I appeal decision - request review and      ☐  
Waived to Level II      ☐      response at next step

Union Seal:

\_\_\_\_\_  
Employee      Union      Date Filed for Next Step